**NOTIFICATION OF UPDATE TO APPROVED FORMS UNDER THE CHILD PROTECTION ACT 1999 TO REFLECT A DEPARTMENTAL NAME CHANGE**

**Commencement**

The following approved forms have been updated to reflect the branding of the Department of Children, Youth Justice and Multicultural Affairs and any consequential changes arising from machinery of government changes.

There has been no change to the content or information requested since approved by the Director-General, Department of Child Safety, Youth and Women on 21 January 2020.

The updated forms are available for use from 22 December 2020, however for transition purposes, the previous forms will be accepted until 31 January 2021.

**Forms approved**

The following approved forms has been updated:

|  |  |  |
| --- | --- | --- |
| **Form No.** | **Version No.** | **Form Heading** |
| LCS1 | 8 | Application for a New/Renewal Care Service Licence |
| LCS5 | 8 | Licence to Provide Care Services |
| LCS6 | 5 | Change in Personal Circumstances |
| LCS8 | 5 | Notice of Request for Records |

**Availability of forms**

These forms are available from:

Child Safety Licensing

Department of Children, Youth Justice and Multicultural Affairs

Locked Bag 3405

Brisbane QLD 4001

Email [**CS\_Licensing@csyw.qld.gov.au**](mailto:CS_Licensing@csyw.qld.gov.au)

Robert Duddridge

A/Manager, Child Safety Licensing

Planning and Regulatory Services

Department of Children, Youth Justice and Multicultural Affairs