# Information sharing and services coordination for children charged with offences - request notice

*Youth Justice Act 1992, pt 9, div 2A*

This request is made pursuant to the [Information sharing and services coordination for children charged with offences memorandum of understanding](https://www.cyjma.qld.gov.au/youth-justice/reform/youth-justice-taskforce/memorandum-understanding-arrangement) (the MOU) and arrangement established under section 297F of the *Youth Justice Act 1992* (clause 5.1 of the arrangement).

Refer to the MOU (clause 9) for specific requirements for notices.

## Part A

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| Child details |
| Full name |  |
| Date of birth |  | Gender/pronouns |  |
| Cultural heritage |  |
| Residential address |  |
| Phone number |  |
| Parent/guardian details |
| Name/s |  |
| Address/es |  |
| Phone number/s |  |
| Child safety orders |  |

## Part B

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| Requesting prescribed entity or service provider |
| Please tick (one): | [ ]  Queensland Police Service [ ]  Department of Children, Youth Justice and Multicultural Affairs [ ]  Department of Education[ ]  Department of Health [ ]  Department of Communities, Housing and Digital Economy [ ]  Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships [ ]  Queensland Corrective Services [ ]  ……………………………………………(insert service provider) |
| Disclosing prescribed entity or service provider |
| Please tick (one or multiple): | [ ]  Queensland Police Service[ ]  Department of Children, Youth Justice and Multicultural Affairs [ ]  Department of Education[ ]  Department of Health[ ]  Department of Communities, Housing and Digital Economy[ ]  Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships [ ]  Queensland Corrective Services[ ]  ……………………………………………(insert service provider) |

## Part C

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| Details of specific information being sought |
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|  Purpose for disclosure |
| Please tick (one or multiple): | Pursuant to section 297G of the *Youth Justice Act 1992* the requesting prescribed entity/service provider is seeking this information to help them:[ ]  participate in case planning for the child [s297G(1)(a)][ ]  assess the child’s needs [s297G(1)(b)][ ]  ensure a court is able to take into account the child’s needs [s297G(1)(c)][ ]  provide appropriate referrals for the child [s297G(1)(d)][ ]  deliver services, programs or support for the child [s297G(1)(e)] [ ]  address the child’s health needs or disability needs so far as they are relevant to the child’s previous, or possible future, offending behaviour [s297G(1)(f)]. |

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| Rationale and context for consideration by disclosing prescribed entity or service provider: |
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## Part D

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| Reasonable timeframe of request |
| Reasonable period (days/weeks): Reasonable disclosure date (approx.): Note: Reasonable endeavours will be made to provide the information within the above timeframe, however, the disclosing party will not be liable if the timeframe cannot be met. |

## Part E

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| Requesting officer |
| Name |  |
| Signature |  | Date |  |
| Position |  |
| Department/service |  |
| Contact details  |  |